



CANADIAN SOCIETY OF NEPHROLOGY
SOCIÉTÉ CANADIENNE DE NÉPHROLOGIE

NEPHROLOGY TRAINEE REIMBURSEMENT CLAIM FORM

ANNUAL REVIEW COURSE, MAY 12 & 13, 2009
Edmonton, Alberta

NAME _____ SIN _____
First Name Last Name

ADDRESS CHEQUE TO BE MAILED TO _____

E-MAIL _____

Please note: Reimbursement Policy is Outlined on Page 2. Claims will not be processed until after the annual meeting.

Please Indicate: PGY3 _____ PGY4 _____ PGY5 _____ Fellow: _____

Adult Nephrology _____ Pediatric Nephrology _____

Are you currently registered in a Royal College Approved Nephrology Training Program? Yes/No

If no to question above: Have you been accepted to a Royal College approved Nephrology training Program for July 2009? Yes/No

Printed Name of Program Director

Signature of Program Director

Transportation Via: Air _____ Ground _____ Private Vehicle _____ (# of kms)
(Note: If individuals share a ride in a private vehicle, CSN would expect to only process one claim per vehicle.)

Total Amount of Claim: _____

(Note: This form must be accompanied by a copy of your electronic airline ticket or in the case of ground transportation, a copy of the bus/train receipt, etc.. If you traveled in your private vehicle, please provide the # of kms.)

Please mail completed form to:

Canadian Society of Nephrology
c/o Ms. Sandra Kelly
Faculty of Medicine, Room H1759
Health Sciences Centre
St. John's, NL A1B 3V6

For CSN Office Use Only: Reg'd RC Yes / No Cheque # _____ Cheque Amt. _____

TRAINEE REIMBURSEMENT CLAIM FORM

EXPENSE POLICIES - TRAINEES RELATED TO THE CSN REVIEW COURSE

Reimbursement for Travel Only:

- 14 day advance booking airfare, seat sale where available, or the cost of ground transportation or at rate/km for travel in private vehicle. Trainees to submit receipts directly to CSN Secretariat, using provided expense form.
- **Registration Fee for Review Course:**
 - The trainee is responsible for payment of the Registration Fee. If Program Director wishes to pay registration fee for trainee, payment must be received by the CSN Secretariat prior to the Annual Meeting in order to be officially registered. Please note, CSN does not provide any reimbursement for the registration fee for the Review Course.

(Approved at AGM March 2002)
(Updated May 2007)

Clarification of Policy is as follows:

Those eligible include:

- All 1st and 2nd year nephrology trainees enrolled in Royal College approved nephrology training programs (Adult or Pediatric). (Program directors to be encouraged to use any special funds they had access to for foreign funded fellows in the first instance).
- Internal Medicine or Pediatric trainees, accepted to a Royal College approved nephrology training program for the following July (2009 in this instance).

Please note: Reimbursement for the following would only be reimbursed if sufficient funds were available.

These include:

- Clinical, Research, or Post-Doctoral fellows who have completed their basic clinical nephrology training (that would include all fellows in third year and beyond).